

# 6B Classified Ads

*"Achieving educational success by working and learning together."*



## **Custodial Engineer**

One daily custodial engineer is needed. Duties include: picking up papers and scraps off the floor, dusting shelves and computers, and making sure that the room looks nice and neat.

Duties can be completed before the school day ends.

Salary is \$200.00 per month.

## **Lunch/Absentee Recorder**

One position is open for the lunch/absentee recorder. Good organizational skills are a must! Each morning, this person will count the number of hot/cold lunches on the front of my desk and let me know the count. If someone doesn't mark their lunch by 8:35 you are to remind them to sign in and charge them \$25.00.

After lunch count and attendance is taken, the lunch tags should be moved back over to the first column.

Duties are to be completed by 8:40 each morning.

Salary is \$200.00 per month.



## **Financial Bankers**

One position is available for banker. This person must have experience with money, be good with numbers, and demonstrate honesty.

Each day, the banker must get the bankbook from Mr. Barber's desk and keep it at their desk. Any time that someone has a late assignment fine, the banker records that fine in the bankbook.

At the end of the day, the banker goes around and reminds people to pay their fines before leaving.

Salary is \$200.00 per month.

## **Paper/Manipulative Distributor**

One paper/manipulative distributor is needed to help Mr. Barber pass out papers and manipulatives (rulers, calculators, etc.) to students as he teaches. If students are absent, you will write their name on the paper and put the paper on their desk.

Salary is \$200.00 per month.



## **Technology Manager**

One position is available for a technology manager. You must know how to turn on/off the computers correctly.

Each morning (before 8:30), the technology manager must turn the computers on and enter the password (grade) then at the end of the day must turn the computers and monitors off. This person will also plug in Jenna's computer and Dynavox at the end of the day.

Salary is \$200.00 per month.

## **Class Librarian**

Two people will be responsible for checking in classroom library books and putting them in the correct location on the book shelves.

This job must be taken care of before the bell rings in the morning or at the end of the day.

This person is also responsible for making the reading corner look nice and neat at the end of each day and turning the umbrella lights on and off.

Salary is \$200.00 per month.

### **Crab Keeper**

Two positions are available for taking care of the hermit crabs. These people should be comfortable working with the crabs and not afraid of picking them up.

Before school starts each day, you will spray the crabs, clean out their habitat, wet the sponge, and organize anything that needs to be fixed inside the tank. Once per week, their food dish will need to be emptied and refilled.

Salary is \$200.00 per month.

### **Interior Decorator**

One person is needed to change the calendar on a monthly basis and help decorate the classroom as needed. This person will also need to erase the board at the end each day.

Salary is \$200.00 per month.

### **Errand Runner**

One person is needed to run errands for the teacher and other students. Errands include taking notes to the office in the morning, retrieving copies from the copy room, and delivering notes to the office and other classrooms.

Salary is \$200.00 per month.

### **Class Locator**

One position is needed to be 6B's class locator and door holder. This person is needed to hold the doors open for our class when we travel to specials and other locations.

Salary is \$200.00 per month.

### **Substitute**

One position is needed to be the 6B substitute. The Substitute must be very flexible and willing to try new things.

This job will be performed when a 6B employee is unable to perform his or her job or is absent for the day.

Salary is \$200.00 per month.

### **Checkbook Checker**

Two payroll supervisors are needed to help with checking checkbook entries each Monday morning.

This position requires that the supervisors walk around each payday and make sure that 6B students are properly recording their entries in their checkbooks. This position requires someone with a good understanding of how to record in the checkbook so that you can teach others that are having difficulties.

Salary is \$200.00 per month.

### **Schedule Board**

One person is needed to change the schedule each day at the end of the day. This person will get the lesson plan book off Mr. Barber's desk and return it to my desk after changing the board.

Salary is \$200.00 per month.

### **Homework Board**

One person is needed add assignments and reminders to the homework board. This

includes erasing old assignments and keeping the board up to date. Whenever an assignment is given, you will walk over to the board and add it to the homework section.

Salary is \$200.00 per month.

### **Make Up Memo**

One person is needed to recap the day on the make up memo. This person will record any assignments that we complete and activities that we do in class on the make up memo. This person must be able to work quickly and be very thorough and detailed.

Salary is \$200.00 per month.

### ***Employment Information:***

*In order to apply for any of the above positions at 6B, you must complete an application.*

*After you apply and receive a position within 6B, you will not be allowed to apply for a new position until the end of the month.*

*If you do not complete your employment duties, you will not be awarded your full salary for the month. If you continually do not complete your employment duties, you will be asked to leave your position and forfeit your monthly paycheck.*

*Earnings from your job can be used to purchase items at the auctions, rent the tub and chair, and to pay for classroom fines (i.e. lost papers, forgotten pencils, etc.).*